



CHARLTON PARISH COUNCIL
**MINUTES OF THE MEETING HELD ON TUESDAY 19th OCTOBER
2021**

Present: Cllr J Smith (Chairman), Cllr C Ward (Vice Chairman) Cllr I Smale, Cllr A Rogers,
Cllr C Mills & Cllr B Hodgson

In attendance: Mrs H Bourner – Clerk
3 Members of public

1) Apologies for Absence

Apologies for absence had been received from HCC Chris Donnelly, TVBC Linda Lashbrook & Cllr P Wylde.

2) Declarations of Interest

There were no declarations of interest.

3) Minutes

Cllrs to approve the minutes from the Parish Council Meeting held on 21st September 2021 as a correct record of proceedings.

Resolved: The minutes of the meeting held on 21st September were confirmed as a correct record and signed by the chairman. Proposed Cllr Smith, seconded Cllr Ward.

4) Public participation

A member of the public present asked the Parish Council when they can expect the railings to be erected at the land in front of Charlies Lake now that the problem trees have been removed. Cllr Hodgson confirmed that a quote for installing railings was on the agenda to be discussed.

They said the residents also want to plant some shrubs of at least 4ft height to screen the areas exposed by the tree removal. The tree surgeon had agreed to provide some prices, to purchase shrubs, The Clerk will contact him for details.

They said the area looked very messy for two reasons firstly grass areas had been strimmed but all the cuttings had been left behind and secondly there was a lot of rubbish as the bin previously located outside the nearby Tesco store had been removed. Cllr Hodgson confirmed he and Cllr Wylde had already agreed to meet at the area to clear up all the cuttings and generally tidy up. Cllr Smith agreed to speak to the store manager regarding the litter bin.

The other issue raised was the change in Estate Manager at Carters Meadow and whether the replacement was aware of the Parish Council's intention to remove railings. Cllr Smith confirmed the current agreement did not expire until September 2022 and the matter would be addressed nearer the time. Cllr Smale said he has discussed the issue with the new Estate Manager who is discussing the matter with residents to establish their views.

5) Clerk's Report

The Clerk reported on several items as follows: -

Tree work- land at entrance to fishing lakes

The tree surgeon has carried out the required work satisfactorily and been paid. The residents have asked for some replanting to take place immediately. The tree surgeon agreed to establish prices for some shrubs but no details have been received as yet. A renewed quote to install railings has been received total cost now reduced to £480.00. This was discussed, Cllr Ward proposed it was accepted and this was seconded by Cllr Hodgson. All agreed however the Clerk was asked to obtain an invoice showing the breakdown between the cost of materials and labour and to arrange for the work to be carried out as soon as possible.

Overgrown Trees obscuring street light

Cllr Hodgson noted a streetlight obscured by trees near the bus stop. The Clerk reported this to HCC however they said it was SSE responsibility. Cllr Hodgson will send the Clerk a

photograph so she can report to SSE.

Parish Assembly 2022

The Clerk suggested possible dates for a meeting in 2022 as following the AGM on Tuesday 17th May or a separate meeting on Thursday 12th May or Tuesday 24th May. Cllr Ward will check availability of the Church Hall.

Website Storage

The size of newsletters mean they cannot always be uploaded to the website. Although it is possible to upgrade the Hugo Fox website to a silver package (£19.99 month) or gold (£29.99 month) neither would increase the file capacity. Details of how to compress PDF files have been provided by Hugo Fox technical department and shared with Cllr Ward.

Traffic monitoring

PCSO Conor Hill has confirmed he is still taking an interest in traffic speeds in the Village

Solar Farm Hatherden

The application to vary the agreed application has yet to be considered by TVBC.

Max Dacre Bench

When reviewing the waste bin on the green area in front of the church it was noted that this bench is showing signs of wear and some areas where the wood is rotten. The Clerk will establish if this belongs to Charlton Parish Council and obtain and circulate some photographs.

6)HCC & TVBC Report-

HCC Cllr Chris Donnelly was not present.

TVBC Cllr L Lashbrook was not present but had sent a report confirming after some work carried out by TVBC officers it has been established that ownership and therefore responsibility for hedges and trees at Wetherby Gardens lies with Hampshire County Council. Test Valley Borough Council are now arranging for the required work to be carried out by Hampshire Highways. The Clerk will ask for a timeline for work to be carried out given that the flooding issue has been a problem for many months and poor weather will become more frequent now that winter approaches.

7)Finance -

The bank balance at 30th September 2021 was as follows:

Lloyds current £13037.34

Savings £35539.70

Cllrs to consider and approve the financial statement for the period 1st September to 30th September 2021.

RESOLVED: It was resolved to approve the financial statement for the period 1st September to 30th September 2021 as a correct record of accounts. Proposed Cllr Ward, seconded Cllr Hodgson.

Cllrs to approve payments to be made

H Bourner Salary £499.89

H Bourner expenses £18.20

Barry Notley £160.00

Bulpitt Print £563.00

Retrospective

Barry Notley £460.00

Jonathon King £660.00

8) Climate Change

Cllr Ward had circulated a climate action plan which had been prepared by a local resident. He asked all Councillors to review this document and highlight any concerns but proposed that Charlton Parish Council accept the action plan as a starting point. He has shared the relevant pages with the TVBC climate officer for feedback. Cllr Rogers agreed to compose a one-page strategy document that could be shared with the community

9) Stream bank repairs-land opposite Carters Meadow

Cllr Ward said he had still not received any response to his requests for help despite The Clerk reminding the Wessex Water Trust officer when she met her recently. The Clerk agreed to make further contact.

The Virgin cables that hang over the stream have been reported to Virgin Media with a request to repair.

10) Traffic speed advisory signs

The Clerk reported she had received an email from a parishioner requesting the speed awareness sign be installed on Goch Way heading toward Wetherby Gardens where the parishioner felt traffic often exceeded the speed limit. The speed limit reduced from 40 to 30 MPH here and this might exacerbate the problem. Cllr Ward said he would make enquiries to establish the cost of a further sign which could be deployed in this area.

11) Neighbourhood Plan

Cllr Ward highlighted the current Neighbourhood Plan and pointed out that a review of the plan is required twelve months after the plan was made. The full plan can be read on both the TVBC and Parish Council websites. This matter will be reconsidered in April 2022.

12) Next Local Plan

The Clerk had recently circulated an email from TVBC about the work currently taking place to revise the local plan. Consultations would be circulated for response shortly. Cllr Ward said the plan highlights areas by settlement boundary or as service centres, which are based on facilities available. Charlton is described as a service centre given its close position to Andover Town centre and is currently included within Andover settlement boundary. Charlton Parish Council will push to have a separate settlement boundary as reflected in the current made Neighbourhood Plan which TVBC has adopted. Cllr Ward will discuss the matter with them.

13) Wetherby Gardens

See TVBC report.

14) Notice boards

Cllr Rogers confirmed work had been carried out to renovate the notice board at the entrance to Charlton Lakes. Work to the notice board at Carters Meadow will be carried out shortly.

15) Bus Shelter refurbishments

The Clerk confirmed she had approached TVBC regarding the old bins at the bus shelter and on the green space near the church. The bins have now been replaced with standard litter bins.

The lengthsman has provided a quote to repaint the bus shelter at a cost of £300. This does not include replacing the roof shingle as a price for materials is awaited. The Clerk will obtain further quotes.

18) Planning

The following decisions by TVBC were noted –

21/02092/FULLN- dropped kerb to facilitate disabled access, 40 Armstrong Rise- refused

The following applications received-

21/02961/FULLN-single storey extension, Jasmine Cottage, 31 Charlton Road- Cllr Hodgson will review and circulate findings, the decision will be sent by email to ensure the deadline is met.

17) Councillors to provide a report on their areas of responsibility

Traffic Liaison – Cllr Smith will ask again for 30 MPH signs to be placed on the entrance gates by the bridge. She will also establish costs to purchase 20 is plenty signs and details of where these can be located from HCC Highways when requesting an update on the outstanding CFI work.

Community Hall Feasibility- Cllr Ward said a meeting of the committee will take place on 1st November to analyse the returned questionnaires. Discussions are still taking place with TVBC regarding possible sites.

Environment & Rights of Way– Cllr Wylde had nothing to report

Community Emergency Plan – Cllr Ward had nothing to report

Lengthsman scheme- Cllr Hodgson confirmed he will work with the lengthsman to get the railings installed as soon as possible.

Charlton Lakes- Cllr Ward reported on an initiative by TVBC to improve Charlton Lakes however the first step is to draw up a plan upon which there will need to be consultations over a long period of time. Nothing is likely to be considered until 2022 at the earliest. This should be a subject for discussion at the Annual Parish Meeting.

Carters Meadow- Cllr Smale confirmed no further comments had been received from the residents regarding signs highlighting the entrance to Carters Meadow. Formal quotes for these signs will be obtained and presented to the next Parish Council meeting.

18) Correspondence-

Items of correspondence noted were:-

A thermal imaging workshop to be held at Kings Sombourne on 4th November 7pm to 9pm.

A celebratory event on Wed 24th November organised by Unity to celebrate all the voluntary work carried out during the pandemic. Details have been shared with the covid support group.

An electric vehicle charging & community workshop online meeting on 21st October

The HALC AGM 6th November-this will be a hybrid meeting and Cllr Ward will be attending.

The Church will be holding a Christmas Fayre on 27th Nov, The Parish Council will request a table at the event

19) Items proposed for future agendas were: -

Hedging at Peake Way

Queens Platinum Jubilee celebrations & community day 2022

Approve signs for Carters Meadow

Quotes for bus shelter renovation

Quote for speed advisory sign

Review of neighbourhood Plan (April 2022)

20) AOB

Cllr Smale said he had been approached by a parishioner regarding a large ash tree behind property on Mercia Avenue. Concerns were raised that the tree had not received any attention for some years. It was situated on a parcel of land behind the houses. The homeowner had been unable to ascertain who the landowner was. The Clerk will approach TVBC for advice.

Close of Meeting –The meeting closed at 10.00 pm. The next meeting of the Parish Council will be held on Tuesday 15th November 2021, 7.45pm, in the main church hall.