

Dear Councillor,

You are summoned to attend the following meeting of Charlton Parish Council.  
Signed Eveline Attwood Parish Clerk Charlton Parish Council. on 07534336756  
[clerk@charltonvillage.org.uk](mailto:clerk@charltonvillage.org.uk)

Eveline Attwood 12/07/2023



**Parish Council Meeting of Charlton Parish Council**  
**Tuesday 18<sup>th</sup> July 2023 at 7.45pm at Charlton Church Hall**  
**AGENDA**

1	<b>Apologies of absence to be reported and approved.</b>
2	<b>Co-option to fill Parish Council Vacancies.</b>
3	<b>Cllrs to declare any interests in the items listed within this agenda</b>
4	<b>Cllrs to approve the minutes from the Parish Council Meeting held on 20<sup>th</sup> June 2023 as a correct record of proceedings</b>
5	<b>Public Participation:</b> <i>This item is limited to 15 minutes and only allows questions and comments in relation to business as itemised within this agenda.</i>
6	<b>Clerks Report – a report on matters being actioned by The Clerk</b>
7	<b>Reports from County &amp; Borough Councillors</b>
8	<b>8.1 Finance</b> - Cllrs to consider and approve the financial statement to 30 <sup>th</sup> June 2023 <b>Cllrs to note balance in bank at 30<sup>th</sup> June</b> Lloyds current £33932.18 Savings £ 35674.69 <b>8.2 Cllrs to approve payments to be made</b> E Attwood Exp £61.31 <b>Retrospective</b> H Bournier Holiday pay & Salary £687.60 (Less £60.00) £627.60 HMRC £270.20 E Attwood June Salary £394.21 Glasdon £642.64 Marmex £792.00 C Ward Refund 11.98 <b>8.3 Approval for Clerk to manage funds to obtain best interest rate.</b> <b>8.4 Approval to purchase filing cabinet to store PC documents.</b> <b>8.5 Review of Budget &amp; Reserves</b>
9	<b>Internal Audit Report to be discussed</b>
10	<b>Review of Parish Council Risk Assessment</b>
11	<b>Update on Beacon</b> Cllr Ward to provide an update on the application to site the beacon in the village

<b>12</b>	<b>Railings at Waterside</b> <ul style="list-style-type: none"> <li>• Cllrs to discuss painting of railings at Waterside</li> <li>• Propose a new name sign</li> </ul>
<b>13</b>	<b>Update on Charlton Village Community Association to include report on Charlton Village Community Day</b>
<b>14</b>	<b>Planning</b> Cllr Wylde to report on the following planning applications: - The following decisions by TVBC were noted – 23/01332/CLPN 16 Bradwell Close Certificate issued 23/01260/FULLN 69B Hatherden Road Permission 23/00283/FULLN Jubilee Beacon Permission The following applications received- None
<b>15</b>	<b>Councillor Reports</b> <b>Councillors to provide a report on their areas of responsibility</b> 12.1 Traffic Liaison/speed awareness signs/speed watch— Cllr Smith/Cllr Ward 12.2 Lengthsman Scheme –Cllr Wylde - plan for 2023 12.3 Environment & rights of way– Cllr Wylde 12.4 Charlton Lakes- Cllr Ward 12.5 Carters Meadow update- Cllr Smale 12.6 Community Hall update – Cllr Ward
<b>16</b>	<b>Correspondence</b> Clerk to highlight correspondence received.
<b>17</b>	<b>Cllrs to propose items of business for the next agenda.</b>
<b>18</b>	<b>Close of Meeting</b> – The next meeting of the Parish Council will be on Tuesday 19 <sup>th</sup> September at the Church Hall.