



*CHARLTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 21<sup>st</sup> SEPTEMBER  
2021**

Present: Cllr J Smith (Chairman), Cllr C Ward (Vice Chairman) Cllr I Smale, Cllr B Hodgson, & Cllr P Wylde.

In attendance: Mrs H Bourner – Clerk  
HCC Chris Donnelly  
1 Member of public

**1) Apologies for Absence**

Apologies for absence had been received from Cllr Mills.

**2) Declarations of Interest**

There were no declarations of interest.

**3) Minutes**

Cllrs to approve the minutes from the Parish Council Meeting held on 20<sup>th</sup> July 2021 as a correct record of proceedings.

**Resolved:** The minutes of the meeting held on 20<sup>th</sup> July were confirmed as a correct record and signed by the chairman. Proposed Cllr Smith, seconded Cllr Wylde.

**4) Public participation**

The member of the public present asked the Parish Council to contact TVBC regarding grass cutting north of the fishing lakes, behind Lakeside Close that has traditionally been used as a picnic area. Grass cuttings are frequently left behind making the area very scruffy.

Cllr Donnelly is meeting a TVBC officer soon and will discuss the matter with them and provide details of the outcome to the Clerk.

**5) Clerk's Report**

**The Clerk reported on several items as follows: -**

**Rail and tree work- land at entrance to fishing lakes**

The tree surgeon will be carrying out the agreed work to remove dead and damaged trees on 23/24 September. Cllr Wylde will try to visit at this point and take some photographs.

The railing work will be carried out by lengthsman once the tree work is complete and as agreed with Cllr Hodgson.

**Feedback from audit return**

The return was accepted as complete however a concern was raised regarding the accounting procedure for insurance claims.

**CFI Work**

The white lining work was completed on 17<sup>th</sup> September, a date is awaited for the work to fit bollards. The Clerk will try to establish a date for the informal crossing work.

**Footpath Complaint**

Complaints have been received from a Parishioner regarding over grown footpaths and fallen trees on footpaths 726 and 759. The same parishioner complained to HCC Donnelly. Both have been reported to HCC and highlighted to Cllr Wylde in case it was possible to undertake any work with the parish strimmer.

**HALC Newsletter competition**

The December 2020 newsletter has been submitted to the HALC competition for the best newsletter.

### **Solar Farm-Hatherden**

**Enquires as to whether the work to build the solar farm at Hatherden had been made. Charlton are particularly concerned with the increase in traffic this may cause. A response is awaited.**

### **6)HCC & TVBC Report-**

HCC Cllr Chris Donnelly was present and details of his full report are at appendix 1

TVBC Cllr L Lashbrook was not present.

The Clerk was asked to contact PCSO Hill for an update on any traffic monitoring provision he had been able to set up.

### **7)Finance -**

The bank balance at 31<sup>st</sup> August 2021 was as follows:

Lloyds current £14997.52

Savings £35539.70

Cllrs to consider and approve the financial statement for the period 1<sup>st</sup> August to 31<sup>st</sup> August 2021.

**RESOLVED:** It was resolved to approve the financial statement for the period 1<sup>st</sup> August to 31<sup>st</sup> August 2021 as a correct record of accounts. Proposed Cllr Smith, seconded Cllr Ward.

### **Cllrs to approve payments to be made**

H Bourner Salary £499.89

H Bourner expenses £115.29

Parish Online £180.00

Lottery license renewal £20.00

PKF Littlejohn £240.00

Barry Notley £260.00

Recycling unit £15.00

### **Retrospective**

H Bourner Salary £499.89

Barry Notley £460.00

Survey Monkey DD £384.00

### **8) Community day & Queens Platinum Jubilee**

Cllr Smith reported that she had requested use of Charlton Park from TVBC to stage events to celebrate the Queens Platinum Jubilee. The evening of 5th June for beacon lighting, and Sunday 7<sup>th</sup> for a big lunch. They have reserved the dates but will require further information and details of other activities such a live music and licensed bars before any decision is made. Cllr Smith will arrange a meeting with TVBC to discuss.

The Charlton Community Day will be held on 09/07/22 and Cllr Smith has also requested permission from TVBC to use Charlton Park for this event. She suggested working committees for these events should be set up soon.

### **9) Stream bank repairs-land opposite Carters Meadow**

Cllr Ward said he had been in touch with Hampshire & Isle of Wight Wildlife Trust as to the best option for repairing the stream banks and was awaiting advice.

### **10) Green Space in front of Carters Meadow**

Cllr Smale reported the only outstanding issue is the erection of signs indicating the beginning of Carters Meadow. There is a new site manager in place and he will speak to the resident's association regarding the matter. Cllr Smale confirmed he has appraised the new manager of the situation with the railings at the front of the site.

### **11) Hedging at Peake Way**

Cllr Smith said she has been able to speak to Trinity Housing who are the management company for the site. They have confirmed the planting at the site was carried out by a landscape company who are no longer in place because the planting they carried out was not satisfactory. A new company have now been engaged to draw up a revised plan as Trinity Housing have agreed the replacement planting was not as specified on the planning

application. There is also a disagreement regarding boundaries and this is being investigated so HCC can take responsibility for the part for which they are responsible and Trinity for their part. Cllr Smith hopes to have an update for the October meeting.

#### **12) Traffic Speed sign**

The Clerk said she had received an email from a resident expressing concerns that the sign at the Hatherden Road end of Mercia Avenue is calibrated incorrectly and when this shows a vehicle passing at 30MPH it is actually travelling at 34MPH. Cllr Ward said the permanent sign installed is an advisory sad or smiling face, however he has recently installed the mobile sign near to this point and will review the data gathered from this in due course. The view was that the signs were accurately calibrated at manufacture.

#### **13) Climate Change**

Cllr Ward reported on climate change initiatives discussed at a meeting held on 18<sup>th</sup> August. Approximately 30 residents attended along with officers from TVBC. Details will be highlighted in the next newsletter with some actions that individuals can take to help with this initiative.

#### **14) Meeting Dates 2022**

The Clerk proposed dates for Parish Council meetings in 2022. These were agreed with the exception of the annual assembly date, details of which will be separately announced. All dates will be published on the website.

#### **15) Wetherby Gardens -problems with flooding & trees.**

HCC Cllr Donnelly confirmed he and TVBC Linda Lashbrook have visited Wetherby Gardens and are now researching options to alleviate the flooding problems. Representatives from both groups will be meeting to establish who is responsible for the upkeep of this area including the hedges. Cllr Hodgson mentioned a parcel of land backing on to the area that may be the responsibility of Aster Housing which Cllr Donnelly will also consider. He agreed to keep the Parish Council updated with progress.

#### **16) Notice boards**

Cllr Rogers was not present, the Clerk will contact him to establish what renovation work is required to the boards.

#### **17) Bus Shelter refurbishments**

Cllr Smith confirmed she has installed a unit at the bus shelter for items to be recycled, light bulbs, pill blister packets, and makeup. There is a roll of bags and a sign to encourage those using the facility to take a bag full of items to a recycling point.

She also said she had noticed while doing this that the bus shelter was looking very tatty. Ideas to refurbish were cleaning out, painting, fitting a cigarette stubbing out box, fitting a replacement nice bin and fitting a dog waste bin in the area.

The tree overhanging this is due to be cut back soon so refurbishment will be considered once this has happened. In the meantime, the Clerk will contact TVBC about replacing the old and unsightly bins at that area. The Lengthsman will be approached to provide a quote for the repainting work.

#### **18) Planning**

The following decisions by TVBC were noted –

21/01060/FULLN- excavate front garden install driveway & dropped kerb- 30 Foxcotte Road- permission

21/1652/FULLN- demolish conservatory & erect single storey extension- 4 Barton Close- permission

21/02031/VARN - Variation of condition 2 or approved application 18/02832/FULLN (Erection of a temporary storage building ancillary to existing operations) - To extend time limit on permission to 31.03.2023 -Plot 1, Churchill Way West, Portway Business Park- PERMISSION

21/02057/FULLN - Two storey side extension, replace rear conservatory with a single storey rear extension -Maycroft , 78A Hatherden Road, Charlton-permission

The following applications received-

21/02092/FULLN- dropped kerb tarmac hard standing to facilitate disabled access, 40 Armstrong Rise- objection

### **19) Annual Parish Meeting**

Cllr Smith said no annual meeting had been held in 2020 or 2021 due to the pandemic restrictions and wanted the Parish Council to consider if one should be held. Cllr Ward proposed that a meeting should wait now until May 2022, this was seconded by Cllr Smale. All agreed. This will be well advertised and be a social event with some guest speakers.

### **20) Councillors to provide a report on their areas of responsibility**

**Traffic Liaison** – See Clerks report regarding the CFI work.

**Community Hall Feasibility-** Cllr Ward said a questionnaire is included in the September newsletter to gather community views.

**Environment & Rights of Way**– Cllr Wylde confirmed all footpaths are currently in a clear state.

**Community Emergency Plan** – Cllr Ward had nothing to report

**Lengthsman scheme-** Cllr Hodgson asked for permission to discuss the current charges with the lengthsman. All agreed this was acceptable.

**Charlton Lakes-** Cllr Ward reported on an initiative by TVBC to improve Charlton Lakes however the first step is to draw up a plan upon which there will need to be consultations over a long period of time.

### **21) Correspondence-**

The Clerk confirmed she had received correspondence from two separate parishioners about the application for disabled parking at 40 Armstrong Rise. Both had been asked to submit their concerns direct to TVBC, a brochure regarding speed awareness signs and a request from TVBC to complete a community facilities survey. Cllr Ward will action this.

### **22) Items proposed for future agendas were: - Report from meeting with lengthsman**

### **23) AOB**

Cllr Hodgson highlighted resurfacing work which will take place shortly on Enham Lane. He also reported a gate has been installed in the fence of the field at the top of Armstrong Rise, with a hardcore road presumably for vehicles. This is an open space and there are concerns that the gate is not locked and the land could therefore be easily accessed. Cllr Hodgson will provide a photograph to the Clerk who will discuss the matter with TVBC.

**Close of Meeting** –The meeting closed at 10.00 pm. The next meeting of the Parish Council will be held on Tuesday 19<sup>th</sup> October 2021, 7.45pm, in the main church hall.

### **Appendix 1**

#### **By Cllr Donnelly**

**County Council Updates Children & Young People** - The Children & Young People Select Committee, on which I sit, heard a presentation from our Children's' Services outlining the service provision which Hampshire County Council intends to provide to our vulnerable young people and families. I asked as to whether the County would adopt a collaborative approach to address the mental health needs of not just young people, but their parents and families, as the two are interdependent. I was assured that this was the case and that the mental health issues caused by lockdown and the pandemic were top of the priority list. Children's' Services reported that the current waiting time for young people to access mental health provision in Hampshire was almost one year, due to the pressures created by the pandemic. It was agreed that this was not acceptable and they have adopted a new system of engagement and early intervention which they have assured us will reduce the waiting time. They are to report back to the select committee on progress during the next year and are expected to cut the waiting time to less than 20 weeks as a first step. The budget for this department has been prioritised in the upcoming financial year.

**Archives** Hampshire County Council's Archives and Local Studies service has met a national accreditation standard which recognises high levels of performance, including in its care of its unique collections. The UK quality standard was first awarded to Hampshire Archives in 2018

and has now been renewed for a further three years.

**Recycling Centres** The booking system has been extended to March 2022, when it will be reviewed. From October, residents will be able to book same day and multiple appointments.

**Local Updates** for Andover West Highways Thruxton surfacing: The junction at Thruxton Airfield will be completed over October.

**Weyhill Road:** I have written to the Director of Hampshire Highways and the Lead Member for Highways to express the dissatisfaction of residents as to the resurfacing of the Weyhill Road. The road is very bumpy and full of ridges. I have requested that it should not be signed off and remedial works undertaken.

**Community Events** I attended the King Arthur's Way Community Event on 18th September. Representatives of several organisations attended and there was good footfall

**Water** Southern Water have attended the latest pan-parish forum and now have targets for drainage inspection which will allow them to begin preparations to seal the sewer pipes in the villages where possible. This should hopefully reduce over pumping.

**Councillor Community Grants** HCC Councillor Community Grants are still open. You can find the application form and criteria at the attached link: [County Councillor grants | Hampshire County Council \(hants.gov.uk\)](#)

**Coronavirus** The County Council will continue to support the vaccination programme which we envisage will be largely complete after Christmas. Booster jabs are ready to be offered to "at risk" groups and they will be contacted by their GP surgeries. Evidence suggests that uptake is lower amongst 28–29-year-olds and economically disadvantaged groups, so we need to pay particular attention to encouraging them to take the vaccine.