



**CHARLTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 19th JANUARY 2021**

Present: Cllr J Smith (Chairman), Cllr C Ward (Vice Chairman), Cllr I Smale, & Cllr P Wylde.

In attendance: Mrs H Bournier – Clerk
HCC Mrs Zilliah Brooks
1 Member of public

PLEASE NOTE THIS WAS A VIRTUAL MEETING IN LINE WITH GOVERNMENT ADVICE DURING THE CORONA VIRUS RESTRICTIONS.

Cllr Smith recorded thanks to Mike Bonarius who has resigned as a Parish Councillor due to work commitments. He will remain part of the community hall committee. There are now two vacancies for Councillors which will be advertised on Charlton Chat, notice boards and in the next village newsletter.

1) Apologies for Absence

Apologies had been received from Cllr B Hodgson & TVBC Mrs Linda Lashbrook.

2) Declarations of Interest

There were no declarations of interest.

3) Minutes

Cllrs to approve the minutes from the Parish Council Meeting held on 17th November 2020 as a correct record of proceedings

Resolved: The minutes of the meeting held on 17th November were confirmed as a correct record proposed by Cllr Smale & seconded by Cllr Wylde.

4) Public participation

A member of the public raised a question regarding the parking on the green area outside 106 & 107 Charlton Road where it appears a metal plate has been laid. (See separate agenda item)

5) Clerk's Report

The Clerk reported on several items as follows: -

Lengthsman

Confirmation had been received that the scheme will continue in the next year 2021/22. Training was to be offered to Lengthsman and Clerks which if undertaken would allow some work to be carried out on the highway.

Tesco No entry signs

TVBC Lashbrook had provided a report from planning enforcement officers who had confirmed that the no entry signs had been part of a condition when planning permission was granted. This however only applied to lorries which must enter via the main parking area and drive round the back of the building to make deliveries. They cannot therefore take enforcement action against cars which ignore these signs.

It is a traffic offense for any vehicle to drive through a no entry sign and the police will therefore be asked to monitor this area. Pedestrians are advised to continue to take care when crossing this entrance.

Book exchange

The Lengthsman has looked at the door on the book exchange but cannot change the hinges easily, the entire door would need to be removed.

Bench at Carters Meadow

The Lengthsman has examined the bench and says the wood needs replacing as it is rotten. He has quoted to do this work for £260.00. The Clerk was asked to obtain a breakdown of the sum into materials and labour and also research prices for benches made of recycled materials.

Litter bin

The litter bin has been purchased and the Clerk has ascertained it is possible to buy a fixing kit which would mean the Lengthsman could fit the bin. If a parishioner is to empty the bin will need the key. The Clerk was asked to obtain the fixing kit and approach the Lengthsman with help to fit this. Cllr Ward will pass the necessary key to the resident who has agreed to empty the bin. The estate manager at Carters Meadow has asked that the bin be installed near to the bench.

6)HCC & TVBC Report-

HCC Mrs Z Brooks gave details of some support resources from Hampshire County Council, in particular ensuring vulnerable children are fed during half term in February.

She also said she has recently been sent information from HCC regarding climate change asking local councils for help. She will pass details to the Clerk. In addition, she has also received information regarding improving Public Rights of Way and an initiative to renovate lots of bus stops. Details of both will also be sent to the Clerk. Cllr Smith highlighted an issue with large pools of water accumulating at the entrance of Carters Meadow. She shared photographs and expressed concern for elderly residents from Carters Meadow. Cllr Brooks agreed to speak to Hampshire Highways in an attempt to resolve the matter.

7)Finance -

The bank balance at 31st December 2020 was as follows:

Lloyds current £12896.75

Savings £35537.35

Cllrs to consider and approve the financial statement for the period 1st December to 31st December 2020.

RESOLVED: It was resolved to approve the financial statement for the period 1st December to 31st December 2020 as a correct record of accounts.

Cllrs to approve payments to be made

H Bourner Salary £411.09

HMRC £63.60

H Bourner expenses £24.10

Bluestone Planning £483.00

Retrospective

T D Milne £70.00

H Bourner Dec £144.29

HMRC £63.40

Barry Notley £100.00

Bulpit Print £401.00

Parish Online £180.00

Welmedical £243.48

Clive Ward £16.06

8) Stream bank repairs

Cllr Ward reported on a meeting with company called Green Flints about repairs to the stream bank, a response from them is awaited. He also reported on a very productive meeting with Hampshire & Isle of Wight Wildlife Trust regarding work to improve this area. They have agreed to send a report with recommendations about how the area could be enhanced ecologically and whether this could be done as part of a current funded project.

9) Green Space Outside 106 & 107 Charlton Road

The Clerk confirmed HCC Brooks had been able to obtain details from Hampshire Highways regarding this small green area. They confirmed this piece of land does form part of the highway however there are no powers available to prevent parking on land such as this. They do have the power to enforce repairs by offenders, however at this point they do not propose this action.

The Clerk was asked to contact the residents and ask them to not park here and confirm that action could be taken to enforce repairs at their expense should it become necessary.

10) Traffic Calming & CFI

Cllr Smith reported that she had contacted Hampshire County Council regarding the agreed traffic calming work. They hope to start the work in March/April 2021 and will be invoicing the Parish Council for part of the professional costs shortly.

11) Pavement and Footpath proposal

Cllr Smith reported on a request to install a pavement from Mercia Avenue alongside the Hatherden Road and to improve access to footpath 727 which is on a steep bank.

The footpath is the responsibility of Hampshire Countryside Access and Cllr Ward agreed to approach the Ranger for Charlton to discuss the matter.

After some discussion it was agreed a survey of residents should be undertaken to establish the desire to install a pavement.

12) Bridge access

Cllr Ward reported on a conversation with a resident about the gate restricting access to the bridge for those using wheelchairs, mobility scooters or push chairs. He confirmed TVBC are taking advice from the Disabled Ramblers Association to reach a satisfactory solution.

13) Green Space in front of Carters Meadow

Cllr Ward had made a suggestion to improve signage at Carters Meadow but after some discussion it was agreed a completely new sign would be better than trying to add to signs already in place. He agreed to research the costs of a new sign.

The estate manager had confirmed the choice of tree to be planted as a replacement should be a Japanese Acer however, he still wanted further advice as to which variety. Cllr Smith proposed the Parish Council share the cost of this tree with Carters Meadow. All Councillors agreed this proposal. Cllr Wylde will discuss varieties and costs with the estate manager.

Cllr Ward agreed to speak to a local company to obtain a quote to grind the stumps of felled trees which Cllr Smale will discuss with Carters Meadow.

14) Hedging at Goch Way

Cllr Wylde had drawn a plan of proposed planting to this site which had been circulated to all Councillors.

The proposal was to reinstate hedging removed by builders which had originally been installed in a joint project between Hampshire County Council, TVBC and the

Parish Council. Cllr Ward had obtained the name of the officer at HCC who currently deals with these projects and he agreed to contact him to discuss how to progress this new initiative.

15) Hedge trimming and equipment

Cllr Ward reported the HCC Ranger has provided funding to purchase equipment which will allow self-help clearing footpaths. Cllr Wylde and a resident will receive the necessary training to use this equipment early in the spring. The Lengthsman has agreed to store this equipment.

16) Planning

The following decisions by TVBC were noted –

20/02019/FULLN retention of members only shop facilities, Foxcotte Barn-
permission

The following applications received-

21/00016/FULLN- two storey extension- Maycroft, 78A Hatherden Road – no
Objections

Cllr Smith noted that permission has been granted for the solar farm at Hatherden and agreed to check the traffic management plans with regard to the increased traffic likely in Charlton while the panels were installed.

17) Councillor responsibilities

During a discussion of potential Councillor areas of responsibility, the following were identified: -

Emergency resilience planning

Speed watch

Traffic Liaison

Communication

Community Hall

Environment

Footpaths & rights of way

Planning

Carters Meadow

Neighbourhood Plan

Book Exchange

Charlton Lakes

Lengthsman

It was agreed all Councillors would consider which areas they would be happy to be responsible for. Hopefully these could be spread among all Councillors including any new recruits.

18) Councillors to provide a report on their areas of responsibility

Traffic Liaison – see previous report on CFI & traffic calming.

Community Hall Feasibility- The committee met on 11 Jan.

A Requirements Survey would now be conducted. The aim would be to confirm the type of facility wanted by residents. A simple gathering place for clubs and societies, complementing that provided by St Thomas', or should the hall also provide (for example) a coffee lounge and a place for social engagement and functions such as wedding receptions, wakes and parties.

It was also agreed the committee Chair would meet with TVBC to update them on the sites being taken forward, to get their input and formal support for this approach.

Environment & Rights of Way– Cllr Wylde had nothing to report

Community Emergency Plan – Cllr Ward has nothing to report.

Lengthsman scheme- see details in Clerks Report.

Neighbourhood Plan- Cllr Ward continues to gather information required by the examiner. It is unclear whether a referendum will be possible in May 2021.

19)Correspondence-

The Clerk confirmed she had received the following correspondence
Emails regarding speeding in the Village in particular on the Hatherden Road and on Charlton Hill. It is hoped the CFI work will help and traffic speeds will continue to be monitored

Emails regarding the 2021 Census. The Clerk will obtain details to advertise this important initiative.

An email regarding the consultation for The Andover Design Statement. Follow this link for details

<https://andover-tc.gov.uk/news/latest/andover-conservation-area>

Cllr Ward said he has seen spreadsheets prepared by a resident regarding climate change initiatives. This is ongoing work in progress and in due course a survey will be circulated to all parishioners.

Cllr Wylde raised concerns about temporary signs left in gardens by tradesmen who worked at individual properties. Some appeared to be present for many weeks after work had obviously finished. A question was raised as to whether planning permission was necessary for such signs. Cllr Wylde will write to TVBC planning department for advice.

20) Items proposed for future agendas were: -

Communication survey

Goch Way hedging

Neighbourhood Plan

Cllr Responsibilities

Temporary signs left up around the village

Update on Carters Meadow

Stream Bank repairs

Close of Meeting – The next meeting of the Parish Council will be held on Tuesday 16th February 2021

The meeting closed at 9.10pm