



CHARLTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 18th FEBRUARY 2020

Present: Cllr J Smith (Chairman), Cllr C Ward (Vice Chairman), Cllr J Mulberry, Cllr Mills, Cllr I Smale, Cllr P Wylde & Cllr M Bonarius.

In attendance: Mrs H Bourner – Clerk
HCC Mrs Zilliah Brooks
1 member of the public

1) Apologies for Absence

Apologies had been received from TVBC Linda Lashbrook

2) Declarations of Interest

There were no declarations of interest.

3) Minutes

Cllrs to approve the minutes from the Parish Council Meeting held on 21st January 2020 as a correct record of proceedings.

Resolved: The minutes of the meeting held on 21st January were confirmed as a correct record and signed by the Chairman.

4) Public participation

A member of public commented on the agenda item regarding the small green area to the left of the entrance to Charlies Lake. A van had been parking here for some time and pallet wood had been laid over the wet ground to facilitate this which looked very unsightly. Recently the grass area has been restored and no vehicles have been parking there. This was very welcome.

5) Clerk's Report

The Clerk reported on several items as follows: -

Parish Council Vacancy

The Clerk confirmed the vacancy created by Councillor resignation has been advertised and can be filled by co-option after 13th Feb provided 10 or more parishioners have not applied to TVBC to fill it.

Clearance of stream bed

The Clerk is still awaiting a response from the EA, given the current weather and fact that no work can be carried out at present this will be reviewed for the March meeting

Village gateway sign

A claim to replace the Village Gateway sign on Goch way was submitted to the insurance company on 20/01/20. An update was recently requested but a response has not been forthcoming. The Clerk will continue to press for a response.

Footpath /Bridleway issues

All those problems highlighted at the January meeting were reported to HCC countryside access. The landowner for path 59 walked the entire path and could find no problems.

Car Park surface- Collins Close

TVBC Linda Lashbrook is still working on this issue and has agreed to provide details to The Clerk as soon as she has them.

Disabled Parking Tesco

A further written complaint has been made to Tesco regarding the issue of flooded disabled parking spaces. The response asked that a store manager be approached. The Clerk confirmed she had done this and been told the store had been trying to rectify the issue however the landlord of the building claimed the car park land was not his responsibility but that of the council. Cllr Smith said as the land backed on to the Salto car Park which was TBVC responsibility it was worth checking. The Clerk will ask TVBC Cllr Linda Lashbrook to explore.

Litter bin in subway from Harrow Way to Charlton lakes

TVBC have installed a litter bin attached to fencing by the subway.

Bollard outside pub

HCC Brooks said she has asked highways several times if they would refit a bollard to replace the damaged one. Currently highways are not minded to do so.

Solar Farm Hatherden

The Clerk confirmed she had written to TVBC planning raising concerns to the traffic management plan for this application. She had also sent a separate letter to Paul Jackson complaining that the Parish Council were not consulted and asking how compensation could be claimed.

Cllr Smith said she attended a public meeting and made representations on behalf of the Parish Council. The company wishing to install solar panels said they will be revisiting the traffic management plan. It was clear there will be no opportunity for Charlton Parish Council to claim any compensation in respect of the possible disruption.

Lengthsman

The Clerk confirmed she had spoken to the lengthsman about a plan for routine maintenance and they have agreed to meet and discuss this near to the time when strimming work will be required.

She pointed out the other outstanding matter of the railings at the stream on the Green Space opposite Carters Meadow. The agreement signed between residents and the PC states that railings will be installed and maintained by the Parish Council. Cllr Ward said he had spoken to Jody Morgan about previous quotes obtained and he is trying to track these down.

The Clerk noted one of the copping stones had been knocked off the bridge, Cllr ward said this had been down for some time but was still whole and could easily be reinstated. The Clerk agreed to ask the lengthsman to do this.

Parish Clerk Laptop

The Clerk said she was becoming increasingly concerned that the machine which is elderly might fail. It is now very slow and often freezes. She explained she has a desktop purchased from, a NALC grant which is used for all other PC work which she can use for Charlton and a reliable laptop which can be used at meetings for minutes. She asked if the Parish Council would consider purchasing an external hard drive to store all historical data All agreed expenditure of up to £60 for this matter.

6)HCC & TVBC Report-

TVBC Cllr Lashbrook was not present but had sent a report confirming a litter bin had been installed on the underpass from Harrow Way to Charlton Lakes, she has been investigating reports of noise and speeding traffic in the village and she has arranged for a grant of £500 to be made for the village community day.

HCC Mrs Z Brooks reported that hedges had been cut back in the village and white lines have now been replaced. She confirmed that Council tax will increase by 3.99% but 2% will be ringfenced. She said diseased ash trees on HCC land are being felled however replacement trees will be planted, litter picking is taking place on main roads the A303 and the A34 including slip roads, and reminded residents to register vehicles to be able to use Hampshire household waste centres.

Finally, she said funding for the lengthsman scheme is to continue but the scope of the scheme may be broadened, details to be confirmed.

7)Finance -

Cllrs to consider and approve the financial statement for the period 1 January to 31st January 2020

RESOLVED: It was resolved to approve the financial statement for the period 1st January to 31st January 2020 as a correct record of accounts.

Cllrs to approve payments to be made

H Bournier Salary £373.98

HMRC £76.60

H Bournier expenses £22.30

TVBC £40.00
Bluestone Planning £4326.00
Barry Notley £380.00

Retrospective payments

Stockbridge Marquees £80.00
Bounce party Ltd £106.25
Loos 2 Go Ltd £50.00

Also noted was the receipt of a £500.00 grant from TVBC for CVCD

8) Cllr Ward to report on meeting with TVBC regarding Charlton Community Centre Initiative

Cllr Ward reported he had met with Dave Tasker from TVBC and reviewed possibilities as previously reported. Discussions between TVBC and The Salto Centre about sub -letting are ongoing, in the circumstances work on any car park study will be delayed.

9) Neighbourhood Plan

Cllr Ward reported that at long last the Regulation 16 consultation and relevant documents are now live on the TVBC website <https://www.testvalley.gov.uk/consultations/charlton-neighbourhood-plan> The consultation started on Thursday 6th February and responses must be received no later than **Noon on Friday 20th March 2020.**

Hard copies of the Plan are available at the Royal Oak Pub, the Church, The Salto Centre and in the Andover library. The supporting evidence base (a weighty tome) will be made available should any resident require it. The same information is also available on the Parish Council website <http://www.charltonvillage.org.uk/community/charlton-parish-council-12680/neighbourhood-plan/>

10) Handover meeting with Cllr Morgan

Cllr Ward confirmed he had met with Cllr Morgan to discuss outstanding issues. He has agreed to pass on necessary details for the projects he was working on and to continue to be the first point of contact in the case of a village emergency. The Clerk will contact him about outstanding advertising charges.

11) Green space alongside entrance to Charlies Lake

See report in public participation

12) CFI Submission

Cllr Smith said she had contacted HCC for an update on the recent CFI submission and had been told work has started to provide a full report with costings. The point raised regarding the crossing point where a fatality occurred has been reviewed but the only suggested improvements are highlighted bollards and new white lining. It was agreed something needed to be done to highlight to motorists that this was a crossing point. Cllr Smith suggested a different coloured road surface and all agreed this was worth exploring. She will ask HCC to consider this within the CFI report. Moving the speed sign was also discussed as the solar panel does not gather enough light to make this work for long periods. Cllr Wyld suggested just moving the solar panel. Cllr Smith agreed to explore the possibility of purchasing a longer cable to facilitate this.

13) Feedback from Training event

Cllrs Smale, Mulberry and Bonarius had attended a new councillor training event and reported it was a very engaging five hour course including workshops. All agreed it was very worthwhile. HALC said the planned to produce a new welcome pack for new councillors to provide guidance in the period before a course could be attended. Discussion included communication and Parish Council vision statements. Cllr Ward said Charlton Parish Council vision statement was highlighted in the draft in the Neighbourhood Plan.

14) Green Space in front of Carters Meadow

Cllr Smale said he has looked at the agreement and to establish what was the best outcome for the community agreed a working party should consider all options and the related costs. The group should be made up of parish councillors and other villagers. An initial meeting will be set up and Cllr Smale will also seek legal advice from HALC to establish if the agreement has to run full term and what should happen at the end of the term of the agreement.

15) Climate Change

Cllr Ward opened the debate about what Charlton Parish Council could do to combat climate change. He said he believed a green working party of villagers should get together to consider all ideas. Cllr Mulberry has already set up a Charlton community climate change facebook page. It was agreed the Parish Council will facilitate a community meeting to engage with the community and form an action plan. The date of the meeting will be published on noticeboards, facebook page and in newsletters

16) Unauthorised encampments- consultation on strengthening police powers

Cllr Smith highlighted the consultation which was discussed. It was agreed the Parish Council would support all those points raised by the National Association of Local Councils.

17) Planning

i) Planning terms of reference had been circulated and were discussed. Some changes were suggested which will be made before the document is put forward for adoption at the next meeting.

ii) Cllr Wylde to report on the following planning applications: -

The following decisions by TVBC were noted – None

The following applications received- 19/02664/FULLN- erection of shed in car park St Thomas Church – no objection

18) Councillors to provide a report on their areas of responsibility

Traffic Liaison – see report regarding CFI

Lengthsman Scheme – see clerks report

Community Hall Feasibility- Cllr Bonarius & Ward -see full report above.

Residents forum- Cllr Ward -nothing new to report

Environment & Rights of Way– Cllr P Wylde reported some potential blocked drains which he will investigate.

Community emergency plan – Cllr Mulberry confirmed she has met with a representative from TVBC and Cllr Ward to discuss the current plan and proposes to update what is in place. She plans to discuss ways forward engaging with Penton Parish and Harrow Way school, and other groups and individuals to ensure it is as up to date as possible. A full review will take place in six months' time.

19)Correspondence-

The Clerk highlighted items of correspondence

HALC conference 18/03/2020 - £75 per space- Cllrs Smith & Mulberry to attend.

Possibility of Forest School in village

Councillor grants scheme- confirmation of grant

Letter from Winchester archives- agenda item next meeting

e-mail regarding damage from falling trees next to HCC maintained footpaths but on privately owned land.

The next TVATPC meeting 27th Feb

Developing Rural Action Plans meetings 25th Feb Appleshaw Cllrs Ward, Wylde & Mulberry to attend

Commonwealth flag raising 9th March -Guildhall Andover- Cllr Ward will attend

23) Items proposed for the next agenda were: -

Traffic Survey - propose conducting a simple traffic Survey on Hatherden Road (when the weather improves) with the aim of confirming the types of traffic transiting at different times of the day.

Open up discussions around the south east corner to the village (Charlie's lake) to become a conservation area to protect the diverse wildlife that live there

Grant request from Winchester archives

Close of Meeting – The next meeting of the Parish Council will be held on Tuesday 17th March 2020 in the Foxcotte Room, St Thomas' Church.

The meeting closed at 10.00 pm