



**All Parish Councillors are duly summoned to attend the
AGM of Charlton Parish Council
Tuesday 16th May 2023**

AGENDA

There will be a meeting of Charlton Parish Council at **7.45** pm on Tuesday 16th May 2023 at Charlton Church Hall. All Councillors are requested to participate. Members of the public are welcome to attend the meeting. For further details please contact The Clerk to Charlton Parish Council, Heather Bournier on 01264 773976 or email to clerk@charltonvillage.org.uk

1	Apologies of absence to be reported and approved.
2	Election of Chairman 1) To elect a chairman for the year to the next Annual Parish Council meeting. 2) To receive the Chairman's Declaration of Acceptance of office.
3	Election of Vice Chairman 1) To elect a vice chairman for the year to the next Annual parish Council meeting. 2) To receive the Vice Chairman's Declaration of Acceptance of Office
4	Declarations of Interest and Register of Interest forms All Councillors to sign and complete documents
5	Annual agreement of – Standing orders Financial procedures and risk assessment. Code of conduct Review of register of assets
6	Cllrs to declare any interests in the items listed within this agenda
7	Cllrs to approve the minutes from the Parish Council Meeting held on 18th April 2023 as a correct record of proceedings
8	Public Participation: <i>This item is limited to 15 minutes and only allows questions and comments in relation to business as itemised within this agenda.</i>
9	Clerks Report – a report on matters being actioned by The Clerk
10	Reports from County & Borough Councillors
11	Finance - Cllrs to consider and approve the financial statement to 30th April 2023 Cllrs to note balance in bank at 30th April Lloyds current £40391.52 Savings £35631.72 Cllrs to approve payments to be made H Bournier Salary £469.64 HMRC 117.40 H Bournier expenses £36.46 Cllr Smith Coronation £188.30

	<p>Cllr Ward (Gazebos) £352.00 H Bournier (defib pads) £71.94 Charlton Village Community Association (CVCA) £1750.00 BHIB insurance £747.18 Clive Ward bus shelter cleaning £65 Village Hall leaflet printing - £102.00 Funds held by PC for Community Hall Are re these to remain with PC or be transferred to CCA.</p>
12	<p>Update on planning application for Beacon Cllr Ward to provide an update on the application to site the beacon in the village</p>
13	<p>Cllr Smith to report on Coronation picnic</p>
14	<p>Public Space near Carters Meadow Cllr Smith to report on name for area and work done to clear vegetation on 8th May. To propose purchase to enhance area. To propose cleaning, preparation and painting of railings</p>
14	<p>Tree Survey Cllr Wylde to report on preparation of a village tree survey</p>
15	<p>Cllrs to set date for annual meeting</p>
16	<p>Planning Cllr Wylde to report on the following planning applications: - The following decisions by TVBC were noted – 23/00555/FULLN- single storey extension and replacement garage, 17 Foxcotte Road - permission The following applications received- None</p>
17	<p>Councillor Reports Councillors to provide a report on their areas of responsibility i. Traffic Liaison/speed awareness signs/speed watch— Cllr Smith/Cllr Ward ii. Lengthsman Scheme –Cllr Wylde - plan for 2023 iii. Environment & rights of way– Cllr Wylde iv. Charlton Lakes- Cllr Ward v. Carters Meadow update- Cllr Smale vi. Community Hall update – Cllr Ward</p>
18	<p>Correspondence Clerk to highlight correspondence received.</p>
19	<p>Cllrs to propose items of business for the next agenda Co-option new Councillors Councillor responsibilities Spending of SSSEN grant</p>

Contact the Council:

Parish Clerk: Heather Bournier

Email: clerk@charltonvillage.org.uk

Website: www.charltonvillage.org.uk

19	Close of Meeting – The next meeting of the Parish Council will be on Tuesday 20th June at the Church Hall.
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Signed: H Bournier Clerk to Parish Council Date: 11/05/2023

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