



**CHARLTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 15th JUNE 2021**

Present: Cllr J Smith (Chairman), Cllr I Smale, Cllr B Hodgson & Cllr P Wyld.

In attendance: Mrs H Bourner – Clerk
HCC Chris Donnelly
1 Member of public

1) Apologies for Absence

Apologies for absence had been received from Cllr C Ward (Vice Chairman) & TVBC Cllr Linda Lashbrook.

2) Co-Option of new Councillor

Alan Rogers had expressed an interest in becoming a Parish Councillor. He gave those present a brief summary of his experience and said he was very interested in the environment, housing & planning. Cllr Smith proposed Alan be co-opted to the Parish Council and this was seconded by Cllr Hodgson. All Councillors present unanimously agreed to co-opt Alan to the Parish Council. He signed the necessary acceptance of office document and was given a register of interests form for completion.

3) Declarations of Interest

There were no declarations of interest.

4) Minutes

Cllrs to approve the minutes from the Parish Council Meeting held on 18th May 2021 as a correct record of proceedings.

Resolved: The minutes of the meeting held on 18th May were confirmed as a correct record and signed by the chairman. Proposed Cllr Wyld, seconded Cllr Smith.

5) Public participation

The member of the public present asked if the printed version of the Neighbourhood Plan included all appendices. Cllr Smith believed all documents have been printed; the printed version is for the Parish Council only as a reference document. All residents can view the full Neighbourhood Plan on both the TVBC and Charlton Parish Council web sites.

He also raised concerns that no parking signs were to be erected on the green space in front of the Charlies Lake entrance. He believes this is a green space in the Neighbourhood Plan. Cllr Smith said the proposal was to install notices requesting people not park causing obstruction to residents in that area and potentially preventing emergency vehicles accessing those properties.

6) Clerk's Report

The Clerk reported on several items as follows: -

Lengthsman work

Strimming work has now started for the current season. Cllr Hodgson will monitor work done and any changes to the schedule that may be required.

Rail and tree work- land at entrance to fishing lakes

Four tree surgeons have been approached, two have visited and quoted, two are still to view. The quote to build the railings required is still awaited.

Policy Review

Cllr Ward and The Clerk have reviewed all the policies in place and made a few small amendments. The risk assessment has been re written and Cllr Ward is reviewing this. All renewed policies will be presented to the whole Council in due course.

Audit Review

The internal audit review has been completed and the return has been submitted on 25/05/2021.

Advertisers in newsletter

Advertisers who had not paid previous invoices have been successfully chased. Invoices for advertisements in the summer newsletter have been issued.

7)HCC & TVBC Report-

HCC Cllr Chris Donnelly confirmed the HCC grant stream is now open and will send details to the Clerk. He said the COVID vaccination program is working well in Hampshire with 76% of adults having had their first vaccination.

He said he has been made aware that the booking system in place for Hampshire waste recycling centres was likely to become permanent. Cllr Rogers asked if there was any impact on fly tipping in the county as a result of the booking system? Cllr Donnelly said this was something he intended to establish and would pass on further details in due course. Finally, he said he is attempting to obtain a list of all roadworks planned in the county to share with all parishes.

TVBC Cllr L Lashbrook was not present.

8)Finance -

The bank balance at 31st May 2021 was as follows:

Lloyds current £18076.84

Savings £35538.82

Cllrs to consider and approve the financial statement for the period 1st May to 31st May 2021.

RESOLVED: It was resolved to approve the financial statement for the period 1st May to 31st May 2021 as a correct record of accounts. Proposed Cllr Wylde, seconded Cllr Hodgson.

Cllrs to approve payments to be made

H Bourner Salary £499.89

H Bourner expenses £35.40

Do the Numbers £240.00

Bulpitt Print newsletter £487.00

Bulpitt Print NP document £48.00

Rhino Grinding £210.00

Retrospective

Barry Notley £550.00

Came & Co insurance £624.58

9) Wetherby Gardens -problems with flooding & trees.

Cllr Smale confirmed he had spoken again to the resident who believed the responsibility for the trees and drains was TVBC. The reference and name he had previously given were not recognised by TVBC. Cllr Donnelly agreed to work with Cllr Lashbrook to establish who is responsible and asked Cllr Smale to send him details.

Cllr Wylde reported he had spoken to residents about the overgrown hedge and he has agreed to cut this back using the Parish Council hedge trimmer once nesting birds have flown. Cllr Hodgson said there was some overgrown hedges on a footpath that also needed cutting back which Cllr Wylde will also tackle.

10) Stream bank repairs-land opposite Carters Meadow

Cllr Smale said he had carried out some research into costs of no parking signs to fit to some of the 12 dragons' teeth in place. Simple signs to fix to the posts came in two sizes 2mm thick or 1mm thick. As the signs will protrude beyond the posts it was agreed the 2mm signs were preferable. Cllr Smale proposed to purchase 4 signs at total cost of £25 which was seconded by Cllr Rogers. All agreed. The Clerk will arrange the purchase of the signs.

Cllr Ward was absent but had sent a report confirming he was awaiting advice from the Hampshire & Isle of Wight Wildlife Trust as to the best option for repairing the stream banks.

11) Green Space in front of Carters Meadow

Cllr Smale reported on an email he had received from the estate manager of Carters

Meadow which expressed concerns that the Parish Council were proceeding to fit a sign on land at the entrance to Carters Meadow. It was agreed that Cllr Smale will respond and try and arrange a meeting to discuss the issues and find a solution.

The tree stumps have been ground out and the resulting bark is slowly being removed.

12) Hedging at Peake Way

Cllr Wylde confirmed he has been having discussions with Foreman Homes and the maintenance contractor about the possibility of replanting the hedge at Peake Way similar to the one that was lost when the development was undertaken. He confirmed any planting could not start until the autumn and that he would provide details and a plan at the July meeting.

13) Climate Change

Cllr Smith highlighted further information obtained from TVBC regarding the costs of installing a Tetra Pak recycling bin in Charlton. The suggestion was that Charlton Parish Council pay the additional costs that TVBC were not prepared to. After some discussion it was agreed the costs involved were excessive particularly as road side collections were expected to include tetra packs when they are revised in early 2023.

14) Grass Cutting & use of weedkiller

Cllr Smith reported on concerns raised by a parishioner about the poor manner in which the green areas had been cut by TVBC and also the use of weed killer on verges. Grass cuttings were left behind and the grass damaged where the weedkiller has been used. Cllr Smith was aware that the email had been sent to TVBC Linda Lashbrook. as TVBC were responsible for this area and work. HCC Chris Donnelly agreed to liaise with TVBC Cllr Lashbrook and HCC highways about this particular area.

15) Notice boards

Cllr Smith said she was aware that the parish notice boards were in need of some repair and painting. Cllr Rogers agreed to look at these with a view to sanding down the wood and re oiling along with repairing hinges and brackets.

16) Planning

The following decisions by TVBC were noted –

21/00851/FULLN connect to main sewer, 13A Foxcotte Road- permission

21/00865/FUUL- replace conservatory with single storey extension, & Tower Cloe- permission

21/01081/FUUL- carport, 39 Mercia Ave-withdrawn

The following applications received-

21/01652/FUUL- replace conservatory with single storey extension, 4 Barton Close – no objections

21/01060/FULLN- excavate front garden and install dropped kerb, 30 Foxcotte Road – no objections

21/01464/FULLN- erect car port, 32 Foxcotte Road – no objections

21/00369/FULLN- drop kerb, install tarmac to create disabled access-40 Armstrong Rise- concerns raised regarding structural work to pavement & water mains, space not large enough for a vehicle and overhang causing obstruction to other road users.

Cllr Hodgson highlighted problems with parking in general at Armstong Rise and the surrounding roads. In particular he was concerned about the impact on spaces specifically designed for disabled badge holders. He will send a report and photographs to the Clerk who will discuss with HCC highways.

17) Queens Platinum Jubilee Celebrations

Cllr Smith proposed the Parish Council Community Day be combined with the Queens Platinum Jubilee Celebrations in June 2022. All Councillors were asked to consider ideas for discussion at the September meeting.

18) Councillors to provide a report on their areas of responsibility

Traffic Liaison – There has been no confirmation of a date to start the CFI work the Clerk will chase this.

Cllr Smith reported on an email she had been copied into from a parishioner requesting a 20mph speed limit in Charlton. Research has shown that reduced speed limits will only be considered where there is data to show many accidents and fatalities. After some discussion it was agreed it was unlikely Charlton would be able to convince highways to install such a limit.

Cllr Smith said traffic speeds will continue to be monitored and The Clerk will again request a PCSO attend a Parish Council meeting to discuss issues. It was hoped a police speed check can be carried out in the village. Cllr Smith also commented that the proposed traffic calming works should help.

Community Hall Feasibility- Cllr Ward was absent.

Environment & Rights of Way– Cllr Wylde had nothing to report.

Community Emergency Plan – Cllr Ward was absent.

Lengthsman scheme- see Clerk's report

Neighbourhood Plan- One printed copy of the plan has been obtained and will be retained by the Parish Council for reference.

Charlton Lakes- Cllr Ward was not present

19) Correspondence-

The Clerk confirmed she had received no correspondence other than emails already discussed.

Cllr Smith said she had a letter from a resident for regarding the proposed changes to the Electoral Boundaries which will see Charlton move to the Romsey and Southampton North area and the local MP change from Kit Malthouse to Caroline Noakes. All Councillors were asked to review the changes, this will be discussed at the July meeting.

She also highlighted an email received regarding Armed Forces Flag raising on 21st June to which the Cllrs were invited. Cllr Ward to attend.

Cllr Hodgson highlighted a problem with a dog waste bin on Armstrong Rise which the Clerk will report and also some fly tipping which he has reported.

Finally, Cllr Wylde asked the Parish Council to consider commemoration of past Parish Councillors in some way. This will be an agenda item at the next meeting.

20) Items proposed for future agendas were: -

Hedges at Peake Way

Electoral boundary consultation

Weatherby Gardens

Green space in front of Carters Meadow

Green space at Charlies fishing lake entrance

Queens Platinum Celebrations

Commemorating past Parish Councillors

Close of Meeting –The meeting closed at 10.00pm. The next meeting of the Parish Council will be held on Tuesday 20th July 2021, 7.45pm, in the main church hall.

