



CHARLTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 21st November.
2023 at Charlton Church Foxcotte Room at 7.45pm

Present: Cllr Mrs J Smith (Chairman) Cllr C Ward Cllr I Smale, Cllr N Woods, Cllr D Rawlingson, Cllr P Wylde, Cllr Wilson

In attendance: E Attwood – Clerk 0 members of public

1. Apologies for Absence - None

2.Co-option of Councillors - None

3.Declarations of Interest

There were no declarations of interest in items on the agenda.

4.Minutes - Resolved: The minutes of the Parish Council meeting held on 17th October 2023 were confirmed as a correct record and signed by the Chairman. Proposed Cllr Woods seconded Cllr Ward. All members agreed.

5. Public participation – None

6. Clerk’s Report

Newsletter – Most payments have been paid. Two people have been chased.

Land at Goch Way Objection sent in – outcome awaited.

Tie wraps purchased.

Wreath was ordered for Remembrance Day

New Councillor register of interest documents deposited with TVBC & new Councillor.

Course booked with HALC 24th January 2024 for all new Councillors.

Contacted TVBC and asked about these section 106 payments – possibly could apply that money could be directed towards footpath in play park/ or use towards Village Hall.

The Clerk will investigate the use of money.

7. HCC & TVBC Reports - No report

Discussed reporting blocked drains to HCC via online portal.

TVBC Cllr L Lashbrook – No report.

8. Finance -

8.1The bank balance as of 30th September 2023 was as follows:

Lloyds current £1265.50

Savings £45790.65

Fixed Deposit £35,000.00

Resolved: Councillors approved the financial statement for October 2023

67 P Wylde Lengthsman tasks	275.00
68 E Attwood Exp	14.04
69 C Ward - Refund Poppies	100.00
70 HMRC Tax	98.40
71 E Attwood Salary	394.21
72 Screwfix Cable ties	3.34
73 Sally Brewer - Wreath for Remembrance	£30.00

8.2 Resolved: Cllrs to approve payments for November 2023

75	E Attwood Exp		£14.04
76	Zoom account Refund £30 C Ward		£30.00

Resolved Cllrs approved November payments to date:

8.3 Review of Budget 24/25 – Cllrs discussed the budget and further amendments will be made. The results of the survey asking residents if they are happy to fund a Village Hall is awaited before approval of next year's precept. Cllrs discussed the possibility of using the TVBC community grant fund to apply for a 25k grant approx half of the monies required to fund preparations for the planning stage & preparing the proposed site. If residents agree to the rise the precept will be £52,000. If the proposed idea of Village Hall is opposed the precept will rise to £40,000

8.4 Approve Precept for 24/25 – This will be approved next month after the survey results.

8.5 Approval payment of £30 towards zoom account – Resolved: It was approved that Cllr Ward can have a contribution towards his zoom account which is used to organise events such as CVCA and the community day.

8.6 Approval of Paul Reynolds for internal Audit 23/24

Resolved: Cllrs appointed Paul Reynolds as the Internal Auditor at a cost of £300.00

8.7 Approval of investments – Resolved: The Clerk will invest £30,000 in a fix term deposit.

9. Millenium replacement tree. Cllr Wylde will look for a suitable tree. As yew trees can be toxic and this is a public place health and safety recommendations are to choose a tree that is safe.

10. Charlton Waterside Bins – A resident picks litter and empties the bins.

11. Planning

The following decisions by TVBC were noted –

- 23/01717/FULLN Penton Sawmills - Undecided.
- 23/02463/FULLN Land at Goch Way – Undecided *Post meeting:*(withdrawn)

The following applications have been considered -

- 23/02777/FULLN 81 Mercia Avenue – No objection.

12. Funding for Charlton Village Hall – see discussions 8.3

13. Update on gate closer repairs – Resolved: Cllr Ward reported a new basic catch fitted would cost £75.00 plus VAT

14 Councillors Reports on their areas of responsibility.

14.1 Traffic Liaison – Speed Indicator by bridge not working through lack of sunlight needs second person to help put batteries in. Lock jammed at the Hatherden Road speed sign. Discussed how to slow traffic down along Hatherden Road and reduce number of lorries but HCC Highways have previously indicated white lining is the only traffic calming they can provide. Cllrs suggested this may be a good road to become 20mph.

14.2 Environment & Rights of Way– Cllr Wylde will contact the Hampshire Countryside Officer about the registered bridleway that runs from the top of Hatherden Way to Enham. It had previously been discussed to return to a condition suitable for pushchairs and the public to walk along the whole length.

14.3 Charlton Lakes - It was reported that the feedback from the TVBC survey is awaited.

14.4 Lengthsman Scheme – The lengthsman has been reminded that the next return is due to be completed at the end of December. The Clerk will resend the form to the lengthsman.

14.5 Charlton Village Community Association – The committee was to meet on the 22nd of November and talk about events for the forthcoming year 2024. This will include D Day and the Community Day. It is hoped other residents will contribute to the events.

14.6 Newsletter – This is ready to be printed. The Clerk will send out the invoices for December.

15) Correspondence

- Parishioner requests the nettles and tree branches on the road from the Salto Gym to Charlton Fishing Lake are cut back. Reported to TVBC and case closed so assume work completed.
- E Mail Section 106 money. – The Clerk will investigate whether any of the section 106 money can be directed towards the foot path leading into the park at Armstrong Rise.

17) New items proposed for future agendas were:

For January meeting –

- Community Asset Survey.
- Precept date and approval

18 Date of next meeting: The next meeting of the Parish Council will be held on Tuesday 16th January 7.45pm, in the Foxcotte room at St Thomas Church, Charlton.

The Chairman passed a resolution in accordance with the Public Bodies Act 1960 to exclude the public and press for discussion re staffing matters where publicity might be prejudicial to the special nature of the business.

Staff Matters Appendix 1

1. **Approval of probationary period. Resolved:** Councillors agreed the Clerk has passed her probationary period and moves to SCP19 as written in contract.
2. **Approval for Clerk Pay Rise as per NJC national salary pay award** £34.67pm £173.35 back pay approved.
3. **Approval back Pay previous Clerk.** It was approved as per guidelines to back pay Heather Bournier 10 weeks at SCP26 £80 back pay approved.