

Dear Councillor,

You are summoned to attend the following meeting of Charlton Parish Council.

Signed Eveline Attwood Parish Clerk Charlton Parish Council. on 07534336756

email to clerk@charltonvillage.org.uk

Eveline Attwood 13/09/2023



Meeting of Charlton Parish Council
Tuesday 19th Sept 2023 at 7.45pm at Foxcotte Room
St Thomas Church Charlton
AGENDA

1	Apologies of absence to be reported and approved.
2	Parish Council Vacancies. Cllr Co-option
3	Cllrs to declare any interests in the items listed within this agenda
4	Cllrs to approve the minutes from the Parish Council Meeting held on 18th July 2023 as a correct record of proceedings
5	Public Participation: <i>This item is limited to 15 minutes and only allows questions and comments in relation to business as itemised within this agenda.</i>
6	Clerks Report – a report on matters being actioned by The Clerk
7	Reports from County & Borough Councillors
8	8.1 Finance - Cllrs to consider and approve the financial statement to 30 th June 2023 Cllrs to note balance in bank at 31st August 2023 Lloyds current £ 1932.32 Savings £ 30725.21 Fixed Deposit £35,000 8.2 Cllrs to approve payments to be made E Attwood expenses £26.06 Refund Cllr Ward Hammerite to paint railings £37.99 Editor of Newsletter £100.00 Parish Online £180.00 previously free with Insurance Retrospective E Attwood Expenses £61.31 E Attwood Refund filing cabinet £71.89 One.com e mail addresses £169.57 E Attwood Salary July £394.21 HMRC tax £98.40 Signomatic/wise payments £60.47 CPRE £60.00 BDO - External Audit £252 E Attwood Salary August £394.21 HMRC tax £98.40

	<p>8.3 Quarterly Bank Statement Check</p> <p>8.4 Approval to pay Website Fees (Bronze level)</p> <p>8.5 External Auditors report & End of Audit</p> <p>8.6 Items to be added to draft Budget</p>
9	<p>Policies for approval</p> <p>9.1 Approval of Business Plan</p> <p>9.2 Approval of Training Policy and training for new Councillors/booking training course</p> <p>9.3 Approval Planning Terms and Conditions</p>
10	Approval to purchase bulbs for Charlton Waterside
11	<p>Lengthsman Scheme –plan for 2023</p> <p>Approval of Pay /hours/completion of form to Submit Heather Bourner for past Six months.</p> <p>Approval of agreement of lengthsman contract.</p> <p>.</p>
12	Update Railings at Waterside
13	Update on Charlton Village Community Association
14	<p>Planning</p> <p>Cllr Wylde to report on the following planning applications: -</p> <p>23/01717/FULLN Penton Sawmills Change of use to be decided</p> <p>The following applications received- None</p>
15	<p>Councillor Reports</p> <p>Councillors to provide a report on their areas of responsibility</p> <p>12.1 Traffic Liaison/speed awareness signs/speed watch— Cllr Smith/Cllr Ward</p> <p>12.2 Environment & rights of way– Cllr Wylde</p> <p>12.3 Charlton Lakes- Cllr Ward</p> <p>12.4 Community Hall update – Cllr Ward</p>
16	<p>Correspondence</p> <p>Clerk to highlight correspondence received.</p> <ul style="list-style-type: none"> • Substation Foilage Hatherden Road & behind Sunny side Close • Pathway to Play Park at Armstrong Rise.
17	<p>Cllrs to propose items of business for the next agenda.</p> <p>Co-option of prospective candidate</p>
18	Close of Meeting – The next meeting of the Parish Council will be on Tuesday 17 th October at the Church Hall.