



**All Parish Councillors are duly summoned to attend the
Meeting of Charlton Parish Council
Tuesday 21st June 2022**

AGENDA

There will be a meeting of Charlton Parish Council at **7.45** pm on Tuesday 21st June 2022 at Charlton Church Hall. All Councillors are requested to participate. Members of the public are welcome to attend the meeting. For further details please contact The Clerk to Charlton Parish Council, Heather Bournier on 01264 773976 or email to clerk@charltonvillage.org.uk

1	Apologies of absence to be reported and approved.
2	Cllrs to declare any interests in the items listed within this agenda All Cllrs to declare any changes to register of interest forms.
3	Cllrs to approve the minutes from the Parish Council Meeting held on 17th May 2022 as a correct record of proceedings Cllrs To approve the minutes from the Annual Parish Meeting held on 17th May 2022 as a correct record of proceedings
4	Public Participation: <i>This item is limited to 15 minutes and only allows questions and comments in relation to business as itemised within this agenda</i>
5	Clerks Report – a report on matters being actioned by The Clerk
6	Reports from County & Borough Councilors & Police representative
7	Finance - Cllrs to consider and approve the financial statement to 31 st May 2022 Cllrs to note balance in bank at 31st May Lloyds current £18611.57 Savings £35542.34 Cllrs to approve payments to be made H Bournier Salary £585.77 HMRC 1.40 H Bournier expenses £18.20 Vigo Nursery £600.00 Kilcannon £535.00 BHIB insurance £757.13 Barry Notley £380.00 J Smith (glowsticks Jubilee) £292.90 Bulpitt Print £548.00 Clive Ward (Brandon Hire) £126.54 Bounce Party (community day) £107.50
8	Review and adopt standing orders, financial procedures and code of conduct
9	Review asset register
10	Stream bank planting entrance to Charlies Lake

	Cllr Smith to update on planting by residents
11	Planning Terms of Reference Cllr Smith to discuss revisions to planning terms of reference
12	Planning Cllr Wylde to report on the following planning applications: - The following decisions by TVBC were noted – 22/00221/single storey extension to provide disabled toilet-Royal Oak-permission 22/00383/FULLN create attic room and replace doors and windows-11 Mercia Ave-permission The following applications received- None
13	Councillor Reports Councillors to provide a report on their areas of responsibility i. Traffic Liaison/speed awareness signs— Cllr Smith/Cllr Ward ii. Lengthsman Scheme –Cllr Rogers iii. Community Hall Feasibility update- Cllr Ward (postpone to July meeting) iv. Environment & rights of way– Cllr Wylde v. Charlton Lakes- Cllr Ward vi. Carters Meadow update- Cllr Smale
14	Community Day To note a TVBC grant has been awarded of £750.00 To note a HCC Grant of £750 has been submitted and agreed in principle Request from community day committee for grant £1000.00
14	Correspondence Clerk to highlight correspondence received.
15	Clerk Performance review & salary (Not open to public) Cllr Smith to lead
16	Cllrs to propose items of business for the next agenda Community Hall Update
17	Close of Meeting – The next meeting of the Parish Council will be on Tuesday 19 th July 2022 at the Church Hall.

Signed: H Bournier Clerk to Parish Council Date: 09/06/2022

Contact the Council:

Parish Clerk: Heather Bournier

Email: clerk@charltonvillage.org.uk

Website: www.charltonvillage.org.uk