



**All Parish Councillors are duly summoned to attend the  
Meeting of Charlton Parish Council  
Tuesday 16th August 2022**

**AGENDA**

There will be a meeting of Charlton Parish Council at **7.45** pm on Tuesday 16<sup>th</sup> August 2022 at Charlton Church Hall. All Councillors are requested to participate. Members of the public are welcome to attend the meeting. For further details please contact The Clerk to Charlton Parish Council, Heather Bourner on 01264 773976 or email to [clerk@charltonvillage.org.uk](mailto:clerk@charltonvillage.org.uk)

<b>1</b>	<b>Apologies of absence to be reported and approved.</b>
<b>2</b>	<b>Cllrs to declare any interests in the items listed within this agenda</b> <b>All Cllrs to declare any changes to register of interest forms.</b>
<b>3</b>	<b>Cllrs to approve the minutes from the Parish Council Meeting held on 19th July 2022 as a correct record of proceedings</b>
<b>4</b>	<b>Public Participation:</b> <i>This item is limited to 15 minutes and only allows questions and comments in relation to business as itemised within this agenda</i>
<b>5</b>	<b>Clerks Report – a report on matters being actioned by The Clerk</b>
<b>6</b>	<b>Reports from County &amp; Borough Councilors &amp; Police representative</b>
<b>7</b>	<b>Finance</b> - Cllrs to consider and approve the financial statement to 31 July 2022 <b>Cllrs to note balance in bank at 31<sup>st</sup> July</b> Lloyds current £ Savings £35542.95 <b>Cllrs to approve payments to be made</b> H Bourner Salary £524.16 H Bourner expenses £31.03 Bulpitt Print £548.00 Barry Notley £220.00 TVBC pre app £144.00 One.Com renewal £169.57
<b>8</b>	<b>Report on Audit return</b> Discuss matters highlighted by internal auditor
<b>9</b>	<b>Survey Monkey subscription</b> Cllr Ward to discuss re subscribing or details of alternative
<b>10</b>	<b>Review asset register</b>
<b>11</b>	<b>Stream bank repairs entrance to Charlies Lake</b> Cllr Ward to update on progress with repairs
<b>12</b>	<b>Area by Millennium Stone</b> Cllr Smith to propose trimming of tree by Millennium Stone

13	<p><b>Planning Terms of Reference</b> Cllr Smith to discuss revisions to planning terms of reference</p>
14	<p><b>Community Hall Update</b> Cllr Ward to provide update on community hall project</p>
15	<p><b>Renovate Bus Shelter</b> Cllr Smith to revisit proposal to renovate bus shelter</p>
16	<p><b>Green space near Carters Meadow</b> Cllr Smale to report details of correspondence with Carters Meadow and TVBC</p>
17	<p><b>Planning</b> Cllr Wylde to report on the following planning applications: - The following decisions by TVBC were noted – 22/00698/FULLN-extension 11 Hillside Villas-withdrawn The following applications received- 22/01893/FULLN- convert double garage to self-contained annex, 5 Hillside Villas 22/01744/FULLN- replacement single storey lean to extension (retrospective) <b>Update on beacon</b> Cllr Ward to update progress on application to erect beacon in village</p>
18	<p><b>Councillor Reports</b> <b>Councillors to provide a report on their areas of responsibility</b></p> <ul style="list-style-type: none"> <li>i. Traffic Liaison/speed awareness signs— Cllr Smith/Cllr Ward</li> <li>ii. Lengthsman Scheme –Cllr Rogers</li> <li>iii. Environment &amp; rights of way– Cllr Wylde</li> <li>iv. Charlton Lakes- Cllr Ward</li> <li>v. Carters Meadow update- Cllr Smale</li> </ul>
19	<p><b>Community Day</b> Feed back from event on 9<sup>th</sup> July</p>
20	<p><b>Correspondence</b> Clerk to highlight correspondence received.</p>
21	<p><b>Cllrs to propose items of business for the next agenda</b></p>
22	<p><b>Close of Meeting</b> – The next meeting of the Parish Council will be on Tuesday 20<sup>th</sup> September 2022 at the Church Hall.</p>

Signed: H Bourner Clerk to Parish Council Date: 11/08/2022

Contact the Council:

Parish Clerk: Heather Bourner

Email: [clerk@charltonvillage.org.uk](mailto:clerk@charltonvillage.org.uk)

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